

**Minutes**  
**Retired State Employees Association**  
**Board of Directors Meeting**  
**Meeting Conducted Via Virtual Communication**  
**July 21, 2022 – 12:30 p.m.**

The meeting was called to order at 12:38 p.m. by President Bill Hamilton.

**Board Members present:** Bill Hamilton, Elena Diaz, Willie Piña, Marie Moore, Eliza May, Rick Moss, Ed Seidenberg.

**Board Members Absent:** Dona Medlock, Denice Bettencourt, and Carla James.

**Others Present:** Kristen Runde (Admin).

**Approval of Minutes**

Upon motion by Willie Piña and second by Elena Diaz, minutes of the June 16, 2022, board meeting, as amended, were unanimously approved.

**Introduction of Office Manager**

Marie introduced Kristen Runde as the new office manager.

**Treasurer's Report**

Elena Diaz presented the Treasurer's report. She presented a motion to reimburse the money market account for funds used to send the mailer. Following discussion, a second was offered by Ed Seidenberg. An amount of \$10,887.41 will be returned to the Money Market account. The motion passed unanimously.

**Communication Report**

- Ed Seidenberg asked that the link to the new website sandbox be sent out to all Board members for review.
- The August newsletter will be sent between August 15-25 and will include the Annual Meeting registration information and voting proxy form for the business meeting. To help meet this deadline, the August 18 board meeting was rescheduled to August 11, 2022.

**Membership Report**

Eliza May deferred to Marie Moore, who discussed the report previously distributed, including new memberships from the recent mailer.

**Office Administration Report**

Marie Moore noted work focus was on the October 6, 2022, Annual Meeting and setting up new members.

**Planning – Annual Meeting 2022**

- Agenda timelines for the meeting were reviewed and adjusted.
- Options could include in-person at the Williamson Conference Center or Online via Zoom.
- Deadlines for in-person registration were discussed. It will be critical for reviewing cost-effectiveness.
- Options for new exhibitors were shared by Kristen. She will begin to contact potential exhibitors.
- Promotional and display items were discussed for use at the annual meeting and other purposes. Kristen will research options.

**Adjourn**

Upon motion by Eliza and second by Willie Piña, the meeting was adjourned at 2:19 p.m.